



Covid-19 Response Plan

The intent of this plan is to summarise the Event Organisers response to the delivery of the Gentle Annie Bike Ride (The Event) in each Covid-19 Alert Levels and the steps that the event will undertake in its duty of care and the wellbeing of all those attending and to uphold the intent and guidelines directed by the NZ Government in this national health response.

The principals of this plan follow the [Cycling New Zealand Guidelines for the resumption of cycling events and organised cycling activity](#) in addition to the information provided on the official Covid-19 website [here](#) and the Sport NZ website [here](#).

The principals of the Alert Level system that have been applied to this plan are below:

- Alert Level 1 – Event is able to continue. Event should be vigilant in maintaining good hygiene practices to minimise the risk of community transmission.
- Alert Level 2 – Event may be able to continue but gathering limits and other restrictions will apply.
- Alert Level 3 / 4 – Event is unable to continue – event will be cancelled. You are not permitted to travel or gather with people outside of your bubble.

The event recognises that the Delta variant has spread rapidly worldwide and is now the main variant in many countries, including NZ. It is the most transmissible variant, spreading a lot more easily than the original version of the COVID-19 virus and other variants and requires additional consideration.

The event also recognises that the Covid-19 situation is fluid and the government can make decisions that impact the event at any time. The Ministry of Health (MOH) website and updates will be monitored and reviewed when new information is released.

Details from this plan will be included in the events safety management plan.

The event is scheduled to take place between Taihape and Hastings, situation on Saturday 13 November, primarily based around the Napier Taihape Road. The event field is capped at 200 people, and starts in Taihape at the Monument park and finishes in Hastings at Roosters Brewhouse. The event is significantly split up with finishers spread over 4-5 hours.

Spectators are actively discouraged from being on the course, as part of the traffic management policy. The Little Annie event has been cancelled to reduce the uncontrolled congregation of competitors and spectators at the Kuripapango aid station.

Riders who are unable to attend due to government restrictions or if the event is prohibiting their attendance will be offered a refund based on the 4 weeks cancellation policy.

80% refund if cancelled more than 4 weeks out from the event

25% refund if cancelled less than 4 weeks before the event, or if competitors unable to attend the event (Competitors will still receive ordered merchandise)

Approx number of attendees directly under our control

- Riders 160
- Volunteers/Officials 20
- Onsite Contractors 5
- Club Organising committee 5

Other groups not under our direct control

- Spectators
- Members of the public in the area

This plan has been sent to the following persons for review/approval:

- Club Chairman
- H&S Committee

The Event Director: Steve Nicholls is responsible for this plan.

More details are available here: www.gentleannieride.co.nz

Host Region Covid-19 Alert Level Status	Alert Level 1	Alert Level 2	Alert Level 3	Alert Level 4
All Groups and General	<ul style="list-style-type: none"> - Event to adopt the 'Event Voluntary Code' and additional messaging including: - QR Code available for contact tracing - Hand sanitizer available at race HQ and at the toilets - Mask and Gloves available for those who wish to use one, but not mandatory - Contacting the event if you test positive for Covid-19 post the event - Basic hygiene messages to all those attending including: <ul style="list-style-type: none"> • Stay at home if you are sick • Use NZ Covid tracer app and scan when visiting event or other businesses • Hand hygiene • Cough and sneeze etiquette • Avoid touching your face • Cleaning surfaces and frequently touched items • Physical Distancing - Messaging to be pushed out via direct emails to all groups, through social media and on the day via event commentary. 	<ul style="list-style-type: none"> - As per Level 1 plus.... - Display of a QR code (and manual option if needed) and ensure all those attending the event scan or log their details - Toilets and general surfaces at the finish area will be cleaned prior to the event arriving. - PPE available for all those attending (hand sanitizer and masks etc). These will be available at all key areas (registration, toilets etc) - All those entering the start venue (through the designated car park or entry points) are required to scan the QR code before entering. - All are reminded to stay at home if sick or if compromised immunity. - All are asked to wear a mask at all times when physical distancing is not possible (excluding when racing) - Only Riders, volunteers, staff, officials and critical contractors admitted to venue. - Only essential persons permitted at the event start (e.g. no spectators) 	Event is Cancelled	

	<ul style="list-style-type: none">- COVID-19 QR Codes and hygiene signage will be printed and displayed at Race HQ and at the key entry points. - If someone arrives at the event displaying Covid-19 symptoms they will be asked to leave the venue and to contact their GP or the MOH. If Rotorua is not their home base, they will be asked to self-isolate in a vehicle, accommodation or similar location until the MOH can be contacted and arrangements can be made for their isolation or safe return to home (noting that some may have shared transport to the event). - If the event is alerted of a positive case post event, the Event Director will contact the MOH and follow their procedures from there with regards to contact tracing and self-isolation protocols		
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<p>Rider Specific</p>	<ul style="list-style-type: none">- Riders' details obtained during the registration process and will be kept for 4 weeks and will be provided to the MOH if required.	<ul style="list-style-type: none">- As per Level 1 plus....- The finish location is an open area, with adequate space for social distancing. Competitors are encouraged to finish, recover, and then leave the venue as soon as practically possible. There will be no prizegiving.- Riders will only be permitted in the start area 30mins prior to their race start.- Riders reminded to stay at home if sick or if compromised immunity.- Riders to wear masks in additional to other precautions if unable to maintain physical distancing (not while racing).- There may be some changes to distances and start times to support this plan.<ul style="list-style-type: none">• Riders will be split into separate groups (all less than 100) with each group separated at all times. This will be achieved by ensuring access to the start line does not cross over with other groups. Limiting numbers at the finishing venue.	
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Volunteers Specific	<ul style="list-style-type: none"> - Volunteers details are kept by the host club and they are informed that their contact details will be kept for 4 weeks and will be provided to the MOH if required 	<ul style="list-style-type: none"> - As per Level 1 plus.... - Volunteers sent the event's Covid-19 Response plan prior and given the opportunity to give feedback/ask questions so they full understand the events procedures. - Check in with volunteers to make sure they are still comfortable with volunteering during alert level 2 – some volunteers may be immune compromised etc. - Volunteers who will work across all groups are advised to minimise or eliminate close contact with riders unless their role specifically requires it and will be required to wear mask in additional to other precautions if unable to maintain physical distancing. 	
Officials Specific	<ul style="list-style-type: none"> - Officials details are on file and they will be informed that their contact details will be will be provided to the MOH if required 	<ul style="list-style-type: none"> - Check in with officials to make sure they are still comfortable with volunteering during alert level 2 – some officials may be immune compromised etc - Officials sent the event's Covid-19 Response plan prior - Officials sent other key information prior to the event - Officials are required to wear a mask at all times where physical distancing is unlikely to occur. 	

Contractors Specific	<ul style="list-style-type: none"> - Contractors will be informed that their contact details will be kept for 4 weeks and will be provided to the MOH if required 	<ul style="list-style-type: none"> - As per Level 1 plus.... - Confirm key services are able to be delivered in Alert Level 2 - Contractors sent the event's Covid-19 Response plan prior. - Contractors asked for their own Covid-19 response - Contractors are required to wear a mask at all times where physical distancing is unlikely to occur. 	
Spectator Specific	<ul style="list-style-type: none"> - Erect Covid-19 QR code and social distancing posters erected around venue 	<ul style="list-style-type: none"> - As per Level 1 plus.... - Spectators are actively discourage where we have a direct influence. Noting this is not a contained venue. - Spectators not admitted to start venue. - Spectators will be discouraged from attending at the finish venue. Limit access to critical personnel only. - People doing pickups not to get out of their car. 	
Sponsors Activations	<ul style="list-style-type: none"> - Any sponsors activating on site will be informed that their contact details will be kept for 4 weeks and will be provided to the MOH if required 	<ul style="list-style-type: none"> - No Sponsor activity scheduled at the race venues. 	

Staff Specific	<ul style="list-style-type: none">- Ensure staff are well versed in the COVID plan for the event and understand what to do during a COVID-19 scenario- Ensure regular planning meetings are held and key information is shared and available.- Any staff who is displaying Covid-19 symptoms will be asked to stay at home or at the hotel if they have travelled to the event.- Ensure key roles have back up personnel in the event a key role is unable to attend the event.	<ul style="list-style-type: none">- As per Level 1 plus....- Check in with staff to make sure they are still comfortable with working during alert level 2 – some staff may be immune compromised etc.- Staff are required to wear a mask at all times where physical distancing is unlikely to occur.	
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